

SCHOOL VISIT WORKSHEET

GEORGIA AG EXPERIENCE

A MOBILE CLASSROOM POWERED BY



School Name: _____

School Address: _____

School Contact Name: _____ School Contact Cell: _____

School Contact Email Address: _____

Delivery Contact Name: _____ Delivery Contact Cell: _____

**Unless otherwise stated, the trailer unit will be delivered the day before your visit. If your visit falls on a Monday, it will be delivered Friday, Saturday or Sunday before. Our driver will call you in advance.*

Delivery Instructions: _____

**In case of rain, consider parking near a classroom for the additional activities. Required space for parking is 45'L x 30'W to ensure space for the trailer unit. Must be parked on secure, level, paved/gravel parking, and away from roadways.*

County: _____ Visit Date(s): _____

County Farm Bureau Name & Main Contact: _____

Event Start Time(s): _____ End Time(s): _____

REMINDERS

•**Pre & Post Visit Lesson Plans:** Please complete the following pre-visit lesson plan prior to the visit so your students learn the basics of Georgia agriculture and can make the most of the Georgia Ag Experience visit. After the mobile classroom has left the school, we encourage schools to continue the exploration of Georgia agriculture through the post visit lesson. We encourage the teachers and students to be creative as they deepen their understanding of Georgia agriculture through a STEM lens.

Pre & Post Visit Lesson Plans Link

•**Consent & Release Forms:** Please distribute to class teachers and be sure the forms are completed by the parents and turned in on the day of the visit. Any student without a form cannot participate.

Consent & Release Form Link

Consent and Release Form (Spanish)

•**Final Payment:** Please send the remainder of your payment before the scheduled visit day. Please contact your county farm bureau to discuss payment.

Deposit Form Link

•**Media Coverage:** We encourage you to reach out to local media outlets to cover the visit during a break time. Just notify us in advance so we can be prepared!

•**Deadline:** Be sure to submit this worksheet 3 weeks prior to your visit date via email: info@georgiaagexperience.org - If you have any questions or concerns, please reach out to your educational programs assistant.

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- ****REQUIREMENTS:****
- Teachers must stay with their classes at all times.
- The earliest start time is 8:30 AM.
- It is recommended that each class session lasts 1 hour, with a minimum of 50 minutes.
- Staff and volunteers are required to take a 30-minute lunch break.
- Class or block sizes should not exceed 30 students.
- Classes should arrive 5 minutes before their scheduled start or block time.
- If possible, limit your daily schedule to 5 class sessions.
- Each day requires a unique schedule. Please create a schedule page for each visit day.
- Notify us if you have special education, SDC, or SPED classes attending. We offer customized curriculum and sensory kits for your students.
- Consider setting aside time on the first visit day for board members, community partners, teachers, and parents to visit. Our mobile classroom relies on donations, so any support is appreciated. Please keep their visit to 1 hour. Any assistance is valuable.

Day (circle one): 1 2 3 4 5

BLOCK	START TIME	END TIME	TEACHER FULL NAME	Grade Level and # of Students	TEACHER EMAIL
1	8:30 AM or later				
2					
3					
LUNCH					
4					
5					
6					